

TITLE:	DOB:	FIRST NAME:	LAST NAME:
GENDER: Please circle Male Female Prefer not to say			
HOME ADDRESS:		DEPARTMENT:	
		SITE / LOCATION:	
JOB / ROLE:			
PHONE / MOBILE:		LINE MANAGER:	
PREFERRED EMAIL:		TRUST / EMPLOYER / UNIVERSITY:	
PERMANENT STAFF? Please circle YES NO		LEAVING DATE / END OF COURSE:	
DO YOU WANT AN OPENATHENS ACCOUNT TO ACCESS E-RESOURCES? Please circle** YES NO			

OPTIONAL



KnowledgeShare

Would you like targeted updates on your professional interests? List your interest below.

Conditions/ Risk Factors (Gestational Diabetes, Stroke, etc...)		Professional Interest (e.g. Education, Guidelines)	
Age Groups (please tick)	<input type="checkbox"/> Adults <input type="checkbox"/> Children & Adolescents <input type="checkbox"/> Neonates <input type="checkbox"/> Elderly	Settings (e.g. Hospital Ward, Outpatient, GP, etc...)	

I would like to receive personalised emails:

Daily Weekly Every 2 Weeks Monthly

Our systems help to share knowledge across the NHS by connecting staff with one another. We would like to share your information with other NHS staff and students for this purpose. If you agree, please tick the appropriate boxes:

Share with other colleagues in the NHS

Share with other colleagues in my organisation

We would also like to contact you occasionally by email. Please tick if you are happy for us to:

News and bulletins from my Library and Knowledge Service (LKS)

Invited to join a community of practice

Recommend colleagues to you who share your professional interests

You may change these settings at any time at www.knowledgeshare.nhs.uk (using your NHS OpenAthens account).

Privacy Notice and Membership Declaration

Using your personal information

We are committed to safeguarding your information. The information you supply will be used to contact you about services or resources you have requested from the Library and Knowledge Service (LKS).

Sharing your personal information

We will share your information with the organisations that supply and manage our library management systems. We may share your information with another LKS team if you move organisations (you will receive an email notification if this happens).

Accessing your personal information

You may log in to our library management systems at www.elms@nhs.uk (using your BHL Library User ID and PIN) or at www.knowledgeshare.nhs.uk (using your NHS OpenAthens account) to see the data we hold about you. You can request changes by emailing Lib.Desk@pah.nhs.uk

Deleting your personal information

We will delete the data we hold on you after a maximum 5-year period of inactivity (in case you return to use NHS library and knowledge services again within this time).

Further information

For further information on how your information is used, how we maintain its security, and your rights to access it, read the full KnowledgeShare privacy policy online [at https://www.knowledgeshare.nhs.uk/index.php?PageID=help_privacy](https://www.knowledgeshare.nhs.uk/index.php?PageID=help_privacy) or the LKS privacy policy at <http://www.btuheks.nhs.uk/Legal/Privacy.html>

Your declaration

I apply for membership of the Library and Knowledge Service and agree to abide by the LKS terms and conditions found at http://www.btuheks.nhs.uk/publications/membership_conditions_January2019.pdf.

I agree to my data being held as described above.

***I agree to the [Eduserv OpenAthens Terms of Service](#).*

SIGNED:

DATE:

User ID: **PAH**