



## Current Awareness Service

**What is it?** KnowledgeShare is our targeted current awareness service. The alerts include resources like guidelines, systematic reviews and selected high-level journals - you will not be inundated with primary research articles.

**You must be a library member to receive current awareness.**

<b>Name:</b>		<b>Title:</b>	Dr   Miss   Mr   Mrs   Ms
<b>Job title:</b>		<b>Department:</b>	
<b>Work address:</b>			
<b>Email:</b>		<b>Telephone:</b>	

<b>Condition/Risk factors:</b> (eg gestational diabetes, respiratory diseases)		<b>Professional interests:</b> (eg providing education, conducting research)	
<b>Age groups:</b> (please select)	Neonates Children & Adolescents Adults Older People	<b>Settings:</b> (eg GP Surgery, community, hospital ward, ICU)	
<b>Other:</b>			

I would like to receive personalised update emails:	Daily <input type="checkbox"/>	Weekly <input type="checkbox"/>	Every 2 weeks <input type="checkbox"/>	Monthly <input type="checkbox"/>
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Our systems help to share knowledge across the NHS by connecting staff with one another. We would like to share your information with other NHS staff and students for this purpose. If you agree please tick the appropriate boxes:

**Share with other colleagues in the NHS**

**Share with other colleagues in my organisation**

We would also like to contact you occasionally by email. Please tick if you are happy for us to:

**Send you information about the LKS and new publications in health and social care**

**Contact you if you are invited to join a community of practice**

**Recommend colleagues to you who share your professional interests**

You may change these settings at any time at [www.knowledgeshare.nhs.uk](http://www.knowledgeshare.nhs.uk) (using your NHS OpenAthens account).

\*Membership to KnowledgeShare is restricted to staff and students eligible for an NHS OpenAthens account

Please sign overleaf

## Privacy Notice and Membership Declaration

### Using your personal information

We are committed to safeguarding your information. The information you supply will be used to contact you about services or resources you have requested from the Library and Knowledge Service (LKS).

### Sharing your personal information

We will share your information with the organisations that supply and manage our library management systems. We may share your information with another LKS team if you move organisations (you will receive an email notification if this happens).

### Accessing your personal information

You may log in to our library management systems at [www.elms.nhs.uk/](http://www.elms.nhs.uk/) (using your Library UserID and PIN) or at [www.knowledgeshare.nhs.uk](http://www.knowledgeshare.nhs.uk) (using your NHS OpenAthens account) to see the data we hold about you. You can request changes by emailing [library@btuh.nhs.uk](mailto:library@btuh.nhs.uk)

### Deleting your personal information

We will delete the data we hold on you after a maximum 5-year period of inactivity (in case you return to use NHS library and knowledge services again within this time).

### Further information

For further information on how your information is used, how we maintain its security, and your rights to access it, read the full KnowledgeShare privacy policy online at [https://www.knowledgeshare.nhs.uk/index.php?PageID=help\\_privacy](https://www.knowledgeshare.nhs.uk/index.php?PageID=help_privacy) or the LKS privacy policy at <http://www.btuheks.nhs.uk/Legal/Privacy.html>

### Your declaration

I apply for membership of the Library and Knowledge Service and agree to abide by the LKS terms and conditions. I agree to my data being held as described above.

SIGNED:

DATE: